

Westpark Governing Board Meeting  
Agenda  
November 19th, 2024

234.0 Greetings and Land Acknowledgement

234.1 Verification of quorum

234.2 Appointment of secretary

234.3 Approval of the Agenda

(Motion by Phil, seconded by Melissa)

234.3.1 Nomination and election of replacement GB member

(Sam Brown elected and uncontested)

234.3.2 Election of a Vice Chairperson

(Tiffany Uman elected)

234.3.3 Nomination/Election of new Community Rep

(Talya had to resign because of conflict of interest. Lindsay elected)

234.3.4 Kenny elected Alternate for Parent Rep as Mark Kashetsky takes on Parent Rep.

234.4 Approval of the minutes for the meeting held on September 17, 2024

(Motion by Melissa, seconded by Stuart)

234.5 Governing Board Operation

234.5.1 Review of Rules of Internal Management (as outlined in the Education Act)

234.5.2 Approval/Modification of Internal Rules of Management

(We had a lengthy discussion, Principal Martire very detailed and went point for point in our discussion) (Motion by M.A. seconded by Mme. Chelsea)

234.6 Correspondence & First Public Question Period

(light a dream – candle company)

Member of public mentioned the traffic that has been happening on Westpark Street and what we as a school community can do to control it. Mentioned Hydro trucks. School said this is a city ordinance and city responsibility to keep our street safe during high traffic time.

234.7 Business Arising

234.8.1 [EDDI Policy](#) - Sharing with members

234.8 New Business

234.9.1 Staffing changes (due to promotions) (SEED and IA)

234.9.2 Emergency Preparedness Plan

234.9.3 Subject Time Allocation

Great conversation in detail on all three topics. Some parents on board questioned where the emergency and contact binders are placed, lots of discussion on how prepared Westpark school is including the fire alarm drill.

## 234.9 Field Trips & Fundraisers

### 234.10.1 School

Mme. Lepage put forward a motion for a blanket order for taking kids out to different cultural and outside field trips at a maximum radius of the community at large. Centennial Park, activities, Pierrefonds arena, PCHS etc.)

(Mark seconded)

We went through all the exciting fieldtrips and fundraisers happening in our amazing school community. Principal Martire - went point for point with all of the fieldtrips to approve throughout the year:

In school, no cost field trips:

(Motion by Mark, seconded by Mme. Giulia)

Robotics Competition:

(Motion by Kenny, seconded by M.A.)

Snap dress down day:

(Motion by Mme. Chelsea, seconded by Melissa)

Valentines Day:

(motion by Stuart, seconded by Ms. Margaret)

Avila – Skiing:

(Motion by Mme. Pina, seconded by Sam)

Centennial Sledding:

(Motion by Mme. Giulia, seconded by Mme. Chelsea)

Pink Shirt Day:

(Motion by Stuart, seconded by Mme. Christina)

Every Wednesday of every month Pink Shirt Day:

(Motion by M.A., seconded by Stuart)

St. Patrick's Day:

(Motion by Mark, seconded by Melissa)

### 234.10.2 SEED

Funky Feet dance program - \$13.75 x 9 sessions (\$123.75) (K-1-2)

(Motion by M.A. seconded by Mark)

234.10.3 Home & School

(Youth book fair vs. Scholastics)

(Motion by Kenny, seconded by Sam)

234.10 Service Contracts

234.11 Reports

234.12.1 Principal

Budget presentation by Principal Martire: Motion by Margaret, seconded by Mme. Giulia)

#### Administration November Meeting Report

The month started with school board elections. Here in ward 6 we welcome Alaina Charszan as our new school commissioner. Mr. Mark Kashetsky, a Westpark parent and member of our Governing Board, has also accepted a position on the Council of Commissioners as the Central Parent Committee representative. Graduation activities have begun with the planning of grad swag wear and fundraising. The grade 6 students are participating in the distribution of TCBY which is one of the main grad fundraisers. 5 parents have been nominated and have become the grad committee executive. AMCAL has begun the Finding balance program with our grade 5 classes. The staff has collaborated on inputting the strategies necessary to progress with the Educational Project. Grades 4-6 students are in the process of completing the Our school Survey and staff have vigilantly been completing term 1 report cards

#### Health and Safety: November Reporting

LBPSB Health and Safety officers are visiting and inspecting each school. The first week of November, Westpark was inspected for health and safety. Admin is responsible to create and consult with a school level health and safety committee and a report will be provided monthly to the school council.

Our school presented well with only a few things that required attention.

- Our school had the required first aid kits in proper areas, however, where first aid kits are stored needs to be clearly identified on the outside of the cupboard.
- Many light tubes required replacing
- A few items in hallways needed to be moved, specifically chairs at hallways desks pushed in when not in use
- Replacing missing bathroom ceiling tiles
- 2 of the school's Co2 monitors need to be moved to a different place in the classroom
- 1 electrical outlet to be relocated as it is in proximity of a water source

234.12.2 Teacher representative

234.12.3 Daycare

234.12.4 Home & School

234.12.5 Parent Representative

234.12.6 Commissioner

(Commissioner Alain Gross Charszan discussed the happenings around the LBPSB)

234.12.7 Community Representative

- 234.12 Second Public Question Period
- 234.13 Next Meeting Date: December 17th, 2024
- 234.14 Adjourn