

**Westpark Governing Board Meeting**  
**Minutes**  
**February 13, 2024**

**226.0 Greetings and Land Acknowledgement**

**226.1 Verification of quorum**

**226.2 Appointment of a Secretary**

Kenny Mandel

**226.3 Approval of the agenda**

Tiffany motions and seconded by Ashley – 0 opposed, 0 abstentions - Motion passed.

**226.4 Approval of meeting minutes** December 4, 2023, November 20th, and November 14th

Long discussion on some errors and mistakes that was made during a previous GB meeting. We discussed looking into finding a dedicated secretary and possible a community member for the GB. After this long discussion, the meeting notes from the previous 3 meetings were approved.

Kelly motions and seconded by Margaret– 0 opposed, 0 abstentions - Motion passed.

**226.5 Correspondence**

None

**226.6 Business Arising**

**226.6.1 Google Drive** – this is an efficient initiative. Everyone has Gmail and therefore will be used to store documents and all-important information related to GB meetings.

**226.6.2 PELO** – Surprise grant received that will pay for all of the Pelo programs including adding a 4th class if necessary. All parents that have children enrolled in Pelo will be given a full refund.

**226.6.3 Hybrid meeting** – Lengthy discussion was had on solidifying this option. It is important to have everyone on board either on TEAMS or ZOOM or all in person. Hybrid option is very challenging technologically. Hybrid would be used only for public attendance.

**226.6.4 Rules of internal management** – Is already in our shared drive and in school website.

**226.7 New Business**

**226.7.1 Our school survey** - by Mathieu Canavan – Our Principal presented the survey results. This survey was taken in school during class time. This survey measures student engagement, increased student involvement and sense of belonging in school. It was particularly for grades 4, 5 and 6. This allows students to share their feedback anonymously on their experiences in school, school environment, and school improvement programs. This survey measures include such topics as behaviors and attitudes linked to student success, emotional and social wellbeing, and physical health.

### **226.7.2 2024/2025 LBPSB Budget-Consultation Launch and Resolution number 2023-12-#04 –**

Chairman of the governing board will respond accordingly to the budget consultation with respectful and timely acknowledgement from our governing board parent representatives and board members. Motion put forward by Tiffany and seconded by Ashley. 0 Opposed, 2 abstain – motion passed.

### **226.7.3 Principal Criteria Consultation**

Lengthy discussion on Principal Criteria. Many members discussed what should be best for Westpark considering the size and skillset of the school. We went through the last few principal consultations, and they all reflect a lot of what the GB feels should be the criteria at Westpark School. Some members wanted more input from the teachers and received some input.

Motion put forth by Kelly to send 2023 Principal Criteria, seconded by Phil. Motion passed, 1 opposed.

### **226.8 Service Contracts - none**

### **226.9 Fundraisers & Field Trips –**

Traditional dance – grade 5 – Feb. 28

Glee club show in school – Seniors – April 19th, Juniors – April – 22nd

Skating – weather permitting – grade 2 and 3

Aster – April 9th - \$23.50 - \$16.51 traveling with other schools.

Aster – May 24th - \$23.50 - \$16.51

Aster Ocean - \$23.50 - \$16.51 in the gym.

Motion put forward by Alaina and seconded by Kelly – Motion passed.

### **226.10 Reports**

#### **226.10.1 Principal**

**226.10.2 Teacher representative** – black history month activities all around the school, tubing field trip is coming up and report cards are coming up at the end of the month.

**226.10.3 Daycare** – Feb. income tax will be sent through the parent portal to parents by the end of the month. HOP HOP free trial month is finished. 222 students are using this application. Grade 6 students made Valentines cards for kids in children's hospital.

Budget – 307 daycare students – 268 gets paid for school – 575 students.

At the end, we have a surplus of \$9768.00 for next year.

Kelly put motion to approve daycare budget, Talya seconded, and motion passed.

#### **226.10.4 Home & School**

Valentine's dance raised \$1443.00, Pink T-shirt day by Jadon. \$13,700.52 break even. The French book fair started again after a couple of years. \$6700.00 sold - \$3000.00 credit received for scholastic gift card and distributed amongst teachers. English Book Fair on April 17th, 2024. TCBY moved from Feb. 27th to Friday.

Approval needed for initiative – first thought of pajama pants - \$40.00-\$50.00 each but now decided on sports socks – I LOVE NY \$8.22 – we will need an approval of a cap of \$12.00. sock initiative white and navy. Motion put forward by Kelly and seconded by Ashley. Motion is passed.

**226.10.5 Parent Representative**

Parent member attends every meeting and gives a detailed report on meetings from commissioner's council meetings.

**226.10.6 Commissioner** – didn't feel well and couldn't attend.

**226.10.7 Community Representative** – need to find one.

**226.11 Public Question Period**

**226.12 Next Meeting Date**

March 19th, 2024

**226.13 Adjourn**

Meeting adjourned at 9:30 PM