

Home and School Minutes

May 15, 2017

Attendance

Kelly Arfin-Gurevitch, Liz Allen, Nathia Messina, Michael Helfield, Chantal Latour, Alia Odubayo, Sherri Reinblatt, Sherri Rosenbloom, Preetha Krishnamoorthy, Andrea Altman, Ilana Popliger, Melissa Hoffman, Andrew Shotton

Acceptance of Agenda

Preetha motions to accept agenda, seconded by Andrea. All in favor, one opposed, no abstentions - Approved.

Approval of April Minutes

Ilana motions to accept agenda, seconded by Sherri Reinblatt. All in favor, one opposed, no abstentions - Approved.

Treasurer's Report

We are aiming to have about \$10,000 to start the year in September, for our expenses that arise prior to any fundraising money coming in. The rest of the money we have in the bank will be used towards any requests that come in before the end of the year.

Administration Report

The May 19th ped day has been cancelled due to school closings during the floods.

Kindergarten orientation will still be taking place, k teachers and resource staff will have subs for that portion of the day. Supply lists might be late to come to us for School Kits as the teachers were going to work on them on this ped day.

Food drive to benefit flood victims still ongoing.

All classes in the school are being painted. The entire first floor is completed, working on second floor classes now. As the classes get painted, the teachers are looking through their supplies and furniture, and identifying what items they need replaced or updated.

A new sound system for the gym is very much needed; our system is old and doesn't work well.

We also need a new curtain for the stage in the gym; possibly a sound blocking one would be beneficial. Quotes will be collected, and we will revisit this once quotes are in.

Ms. Messina would like to get new chairs for all the classrooms, to match their new walls.

Looking at starting with kindergarten and working upwards through the grades.

Teacher's Report

No report at this time

Membership

No Updates

Updates

Pizza – No change at this time

English Book Fair – We used some of our existing credit, by offering \$1050 worth of new books chosen by the librarian for the library, and a \$50 allocation for each of the English teachers and the English resource teacher. We still have about \$3100 in credit to use for next year. Comments made that selection was poor and prices high at the book fair.

Bad Monkey Popcorn – \$1369.50 was raised, it was a very successful fundraiser. The company was very easy to deal with. We will run this fundraiser again next year, and we will look at how we plan to market it to make it even more profitable. Our goal is to support Bad Monkey, while making money for Home & School, not to compete with large chain grocery stores. Next year we can decide if we want to change the selling price - this year we opted to go lower than their suggested selling price.

Subway Dress Down Day – This did not run as smoothly as planned. We made a profit of only \$590. Although this equates to about 60% of the school ordering Subway, it is a very gain for the amount of work involved on our end. We do not feel that it is worth it to run this fundraiser in the future considering a lot of work went into organizing the orders, and the low profit margin. While there was a high number of kids ordering, it was a one-off, it was not cheap and there were some logistical issues, so we are not confident that the ordering percentage will remain high if done again. We were very organized with the orders, and we got them to the restaurant within the time they asked for them. However, delivery was not made on time, they came in 2 batches, and the second batch was not ready on time, so it was delivered over 15 minutes after the lunch bell rang. One box for a classroom was not properly labelled. They were not generous with the amount of meat and condiments that went in the sandwich.

Buddy Benches – no update, the staff member who was responsible for the buddy benches is on leave until the end of the year. Kelly will contact her to get them to school and completed.

Approved Fundraises

At this time, we have prepared a list of the ongoing fundraisers for 2017-18 to be approved by Governing Board. These are:

Pizza lunch, Loveable Labels, Jadon Promotions color code and branded Westpark clothing, Sharks t-shirts, FundScrip.

We have requested approval for the following fundraisers:

Chocolate Bar Sales in September, School kits sales in June, Bake sale in the fall, English and French Book fairs (fall and Spring respectively), Bad Monkey popcorn sales in the spring, Zumba party in the spring. We will report back on the approval in September.

New Business

Idea's and goals for 2017/18 – New audio visual equipment is needed for the gym so we have to think of some ideas for next year.

Some ideas for an event next fall/next school year:

Movie nights - do not make a lot of money

Bingo Night
Hypnotist adult evening.

Pizza 2017/18 – Domino's presented to us at a previous meeting. Pursuant to that, we spoke with our current supplier Pizza Pizza, to review our pricing. They have agreed to keep our prices the same for next year. From a strictly financial perspective, Dominos comes in slightly cheaper. As far as extras and benefits, both companies' offers are similar. From a taste perspective, Pizza Pizza was the voted favorite. It was found that Dominos was too spicy, and the concern is that we will lose much business both next year and in future years if we make the change. We also feel that we run the risk of losing sales if we keep changing suppliers every few years. What we have is working well, and we are nervous to make another change.

Summer carnival – Kelly will speak with the phys. Ed. teachers to plan a spring/summer carnival this year. We will give them a budget and see what we can come up with. She will talk to them to see what ideas they have and how much money they will need.

Westpark Pool – Ms. Messina will talk to the teachers at the staff meeting and see if they are interested in bringing the students to Westpark pool. This can be linked with the carnival.

Back To School Corn Roast and Terry Fox Apples – we may be able to get a donation of corn and apples for our events, but if it doesn't work out then we will need to allocate money. We have set a date of Thursday September 7th for the corn roast, and a rain date on the 8th. Terry Fox run date TBD.

Back To School Teacher Breakfast – every year we have allocated \$150 to make a welcome back to school breakfast for our teachers, we would like to offer this again for 2017-18.

Automated Forms – We have been approached to see if we are interested in a service that we can set up for online payments by credit or debit card. They would take \$1 and 0.29% of the transaction value. We have never had an issue with payment methods in the past so we do not think it is worth changing the system, especially with the fees it would add.

Jungle Sport – we were approached again by Jungle sport. They have gotten mixed reviews in other schools in the board. The cost is \$4000, and we do not want to spend a large sum of money on one single activity at this time as we have a lot of ideas and goals for new purchases. If we decide that we want to book something for next year, then we will discuss it at a later time.

Voting

A motion was raised by Preetha to stay with Pizza Pizza for the 2017/18 school year. The motion was seconded by Andrea; all in favor, none opposed, no abstentions. Approved.

A motion was raised by Preetha to allocate up to \$150 for the back to school breakfast. The motion was seconded by Sherri Reinblatt; all in favor, none opposed, no abstentions. Approved. Ilana, Preetha, and Kelly to coordinate shopping and set up.

A motion was raised by Andrea to allocate up to \$200 for corn if we are not able to get it donated. The motion was seconded by Ilana; all in favor, none opposed, no abstentions. Approved.

A motion was raised by Preetha to allocate up to \$200 for apples to give to the kids after the Terry Fox Run if we are not able to get them donated. The motion was seconded by Michael; all in favor, none opposed, no abstentions. Approved.

Thank you everyone for coming! Meeting dates and membership forms for 2017/18 will be available soon!